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| Column 1 NAME | Write full name without salutations/titles. Please bring the original & photocopy of Proof of Identity (POI) document. (See list A below). |
| Column 3 DOB / AGE | Fill in Date of Birth in DDMMYYYY format. Please bring the original & photocopy of Proof of Date of Birth if available. (See list D below). If exact Date of Birth is not known, declared age in Years may be filled in the space provided. |
| Column 4 ADDRESS | Write complete address. Please bring the original & photocopy of Proof of Address (POA) document. (See list B below). Please note that the Aadhaar letter will be delivered at the given address only. <ul style="list-style-type: none"> To include parent / Guardian / Spouse name as part of the address, select the appropriate box and enter the name of the person. Corrections / enhancements are permissible to make the address complete without altering the base address as mentioned in the POA document. |
| Column 5 REALTIONSHIP | <ul style="list-style-type: none"> In case of children below 5 years, it is mandatory to provide father/mother/guardian details with his/her Aadhaar or EID number. If the resident is not holding a Proof of Identity & using the Head of the Family identity for enrolment, it is mandatory to provide Head of the family's details with his/her Aadhaar or EID number. Please refer illustration below for filling EID. Please bring the original & photocopy of Proof of Relationship (POR) document. (See list C below). For other cases, it is optional for the resident to fill up the relationship details. |
| Column 6 INTRODUCER | Resident who does not have POI and POA may get enrolled through an introducer. PI contact nearest enrolment centre for further details. Resident who has POI & POA or using the Head of the Family identity for enrolment should not fill this column. |
| Column 7 NPR NUMBER | Resident may bring his/her National Population Register Survey slip (if available) and fill up the column. |
| Column 8 BANK ACCOUNT | Resident may choose to open a new Aadhaar enabled bank / POSB account or can link existing bank account to Aadhaar number. Relevant details as requested may be provided. |
| Column 9 CONSENT | Resident may specifically express willingness / unwillingness by selecting the relevant box. |
| Column 10 POSB ACCOUNT | Resident having Post Office Savings Bank Account may select the relevant category of account and provide account number with name of the Post Office. Resident having NREGS account may also provide Job card number. |
| Column 11 PLI/RPLI | Please select the appropriate box. |

Instructions to follow while filling up the enrolment form

List A. POI documents

- Passport
- PAN Card
- Ration/PDS Photo Card
- Voter ID
- Driving License
- Government Photo ID Cards
- NREGS Job Card
- Photo ID issued by Recognized Educational Institution
- Arms License
- Photo Bank ATM Card
- Photo Credit Card
- Pensioner Photo Card
- Freedom Fighter Photo Card
- Kissan Photo Passbook
- CGHS / ECHS Photo Card
- Address Card having Name and Photo issued by Department of Posts
- Certificate of Identity having photo issued by Group A Gazetted Officer on letterhead

List B. POA documents

- Passport
- Bank Statement/Passbook
- Post Office Account Statement/Passbook
- Ration Card
- Voter ID
- Driving License
- Government Photo ID Cards
- Electricity Bill (not older than 3 months)
- Water Bill (not older than 3 months)
- Telephone Landline Bill (not older than 3 months)
- Property Tax Receipt (not older than 3 months)
- Credit Card Statement (not older than 3 months)
- Insurance Policy
- Signed Letter having Photo from Bank on letterhead
- Signed Letter having Photo issued by registered Company on letterhead
- Signed Letter having Photo issued by Recognised Educational institution on letterhead
- NREGS Job Card
- Arms License
- Pensioner Card
- Freedom Fighter Card
- Kissan Passbook
- CGHS / ECHS Card
- Certificate of Address having photo issued by MP or MLA or Group A Gazetted Officer on letterhead
- Certificate of Address issued by Village Panchayat head or its equivalent authority (for rural areas)
- Income Tax Assessment Order
- Vehicle Registration Certificate
- Registered Sale / Lease / Rent Agreement
- Address Card having Photo issued by Department of Posts
- Caste and Domicile Certificate having Photo issued by State Govt.

List C. POR documents

- Birth Certificate
- PDS Card
- MNREGA Card
- CGHS/ State Government/ ECHS/ ESIC Medical Card
- Pension Card
- Army Canteen Card
- Passport
- Any other Central/ State Govt.issued family entitlement document duly approved by the DOP and UIDAI

List D. DOB documents

- Birth Certificate
- SSLC Book/Certificate
- Passport
- Certificate of Date of Birth issued by Group A Gazetted Officer on Letterhead

Column 5 - Illustration for filling up EID No.

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| Acknowledgement / Resident Copy - पावती / निवासी रसीद | | AADHAAR |
| Enrolment No./नामांकन संख्या: 0008/12345/00020 | Date/दिनांक: 28/04/2011 15:50:16 | |
| ↓ | | |
| OR EID No: 0008123450002028042011155016 | | |